

The Annual Quality Assurance Report (AQAR) of the IQAC

PART - A

AQAR for the year (for example 2013-14)

2011 - 12

1. Details of the Institution

1.1 Name of the Institution

BARUIPUR COLLEGE

1.2 Address Line 1

P.O. - Purnadarpur Math, PS: Baruipur

Address Line 2

Dist: South 24parganas, CODE: 35302

City/Town

Baruipur

State

West Bengal

Pin Code

743610

Institution e-mail address

baruipurcollege@gmail.com

Contact Nos.

(033) 2433 9566

Name of the Head
of the Institution

Dr. Purnima Biswas

Tel. No. with STD Code

(033) 2433 9566

Mobile

9831745752

Name of the IQAC
Co-ordinator

Prof. Sukanya Mitra

Mobile

9903393332

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IQAC e-mail address

iqacbaruipur@gmail.com

1.3 NAAC Track ID

(For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee

March 31, 2007 / 076

No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address

<http://www.baruipurcollege.ac.in>

Web-link of the AQAR:

<http://baruipurcollege.ac.in/AQARReport.php>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2007	2012
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment
of IQAC : (DD/MM/YYYY)

29/09/2007

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1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. *AQAR 2007-08 submitted to NAAC on 25/02/2009 (DD/MM/YYYY)*
- ii. *AQAR 2008-09 submitted to NAAC on 08/02/2010 (DD/MM/YYYY)*
- iii. *AQAR 2009-10 submitted to NAAC on 03/06/2011 (DD/MM/YYYY)*
- iv. *AQAR 2010-11 submitted to NAAC on 18/02/2013 (DD/MM/YYYY)*

1.9 Institutional Status

University : State

Affiliated College : Yes

Constituent College : No

Autonomous college of UGC : No

Regulatory Agency approved Institution : No

Type of Institution : Co-education

Location : Rural

Financial Status :

Grant-in-aid

UGC 2(f)

UGC 12B

Grant-in-aid + Self Financing

Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce

Law PEI (Phy Edu) TEI (Edu)

Engineering Health Science Management

Other

Study Centre for Distance Education with Netaji Subhas Open University) UG and PG Coerces

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1.11 Name of the Affiliating
University

Calcutta University

1.12 Special status conferred by Central/ State Government –
UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University – No

University with Potential for Excellence	<input checked="" type="checkbox"/>	UGC - CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input checked="" type="checkbox"/>	UGC-CE	<input checked="" type="checkbox"/>
UGC-Special Assistance Programme	<input checked="" type="checkbox"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input checked="" type="checkbox"/>	UGC-COP Programmes	<input checked="" type="checkbox"/>

2. IQAC Composition and Activities

2.1 No. of Teachers

8

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

2

2.6 No. of any other stakeholder and
community representatives

1

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2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

(Dated : 26th September 2011 and 2nd May 2012)

2.11 No. of meetings with various stakeholders

Faculty	<input type="text" value="3"/>	Students	<input type="text" value="0"/>
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Non-Teaching Staff	<input type="text" value="0"/>	Alumni	<input type="text" value="0"/>
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Other	<input type="text" value="0"/>		<input type="text" value="0"/>
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2.12 Has IQAC received any funding from UGC during the year? Yes

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="6"/>	International	<input type="text" value="0"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution	<input type="text" value="2"/>
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(ii) Themes

1. For enhancement of eco-friendly environment of college
2. For enhancement of teaching methodology

2.14 Significant Activities and contributions made by IQAC

1. Enhancement of ICT resources
2. Building Expansion

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality enhancement and the outcome achieved by the end of the year *

<i>Plan of Action</i>	<i>Achievements</i>
Enhancement of ICT resources	4 new computer were introduced
Expansion of building	New building was constructed adjacent to old building
Academic Progress	Academic enhancement has been achieved

2.15 Whether the AQAR was placed in statutory body : Yes No

Management Syndicate Any Other Body Governing Body

Provide the details of the action taken

1. College bought 4 new computers to enhance ICT resources
2. New building was created adjacent to old building

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	NA	NA	NA	NA
UG	13	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Distance Education with Netaji Subhas Open University UG and PG Coerces	1			
Total	14			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	0
Trimester	0
Annual	13

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1.3 Feedback from stakeholders

Alumni Parents Students Employers
(On all aspects)

Mode of feedback :

Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As University itself revises / updates Syllabi, college has no scope to update it.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professor	Associate Professor	Professors	Others
32	10	9	0	13 (Contractual And Part Time Faculty)

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty

0

 Visiting Faculty

0

 Temporary Faculty

0

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars Workshops	6	130	2
Presented papers	6	11	5
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. PowerPoint Presentation
2. Internet Resource
3. Use of OHP and Digital Projectors
4. Debate and Quiz

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

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2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass
BNGA	42			39		
EDCA	17			17		
ENGA	13			12		
GEOA	23			23		
HISA	34			27		
PHIA	7			6		
PLSA	4			3		
B.A.(G)	584			21		352
B.Sc.(G)	5			4		
B.Com.(H)	2			1		
B.Com.(G)	27					10

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

No such initiative found

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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourage faculty teachers to do research work. Among 19 permanent faculty members 7 faculty members have already completed Ph. D. Two Faculty member will submit Ph. D with in next academic session.

3.2 Details regarding major projects

	<i>Completed</i>	<i>Ongoing</i>	<i>Sanctioned</i>	<i>Submitted</i>
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	<i>Completed</i>	<i>Ongoing</i>	<i>Sanctioned</i>	<i>Submitted</i>
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	<i>International</i>	<i>National</i>	<i>Others</i>
Peer Review Journals	2	2	0
Non-Peer Review Journals	0	3	3
e-Journals	1	0	1
Conference proceedings	2	2	0

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3.5 Details on Impact factor of publications:

Range Average h-index Nos in Scopus

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

<i>Nature of the Project</i>	<i>Duration Year</i>	<i>Name of the funding Agency</i>	<i>Total grant sanctioned</i>	<i>Received</i>
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published

With ISBN No. Chapter Edited
Without ISBN No.

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3.8 No. of University Departments receiving funds from

USG-SAP CAS DST-FIST
DPE DBT Scheme / Funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

	International	National	State	University	College
Number	0	4	0	0	0
Sponsoring agencies	0	UGC	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

National International Any Other

3.14 No. of linkages created during this year

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3.15 Total budget for research for current year in lakhs :

From Funding Agency	<input type="text" value="0"/>	From management of University / College	<input type="text" value="0"/>
Total	<input type="text" value="0"/>		

3.16 No. of patents received this year

<i>Type of Patent</i>		<i>Number</i>
<i>National</i>	Applied	0
	Granted	0
<i>International</i>	Applied	0
	Granted	0
<i>Commercialised</i>	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

<i>Total</i>	<i>International</i>	<i>National</i>	<i>State</i>	<i>Dist.</i>	<i>University</i>	<i>College</i>
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

<input type="text" value="0"/>
<input type="text" value="0"/>

3.19 No. of Ph.D. awarded by faculty from the Institution

<input type="text" value="0"/>

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3.20 No. of Research scholars receiving the Fellowships

(Newly enrolled + existing ones)

JRF SRF Project Fellows Any Other

3.21 No. of students Participated in NSS events

University Level State Level

National Level International Level

3.22 No. of students participated in NCC events

University Level State Level

National Level International Level

3.23 No. of Awards won in NSS:

University Level State Level

National Level International Level

3.24 No. of Awards won in NCC

University Level State Level

National Level International Level

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3.25 No. of Extension activities organized

University Forum College Forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Free diabetic Test, Free Eye check up, rural cleaning, AIDs awareness programme, Snake and Snake Venom
2. Disaster Management Training, Training for self-employment, career counselling programme, Participation in state level Youth Parliament.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.09 acres	0		2.09 acres
Class rooms	23	0	College Fund and Zilla Parisad	23
Laboratories	6	0	College Fund	6
Seminar Halls	1	0	College Fund	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Microscope Calorimeter Glass goods Video Camera	PH meter		
Value of the equipment purchased during the year (Rs. in Lakhs)	842475.00		UGC	
	186330.00		College Fund	

4.2 Computerization of administration and library

At present our college library partially computerized. The process of computerization is now on verge of completion. College authority also plan to install “e-library” and partial automation of library for the benefit of the students.

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5056		765	18649.00	5821	
Reference Books	6762	0	0	0	6762	0
e-Books	0	0	0	0	0	0
Journals	84	0	19	0	102	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	12		1		13	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	12	5	5	0	3	3	0
Added	4	0	0	0	0	0	2	2
Total	22	0	0	0	0	3	5	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College arranged Computer Training for Teacher, Student and non-teaching staffs.

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4.6 Amount spent on maintenance in lakhs :

i) ICT	0.00
ii) Campus Infrastructure and facilities	41380.00
iii) Equipment	12580.00
iv) Others	71980.00
TOTAL	125940.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC arranged various programs of social awareness. Students clean the college, plant trees, and cleaned rural areas. Students go to interior area and primary education to old illiterate ladies.

5.2 Efforts made by the institution for tracking the progression

No such system

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3033	NA	NA	0

(b) No. of students outside the state

0

(c) No. of international students

0

MEN		WOMEN	
No.	%	No.	%
1705	56	1328	44

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LAST YEAR					
General	SC	ST	OBC	Physically Challenged	Total
1466	1162	6	122	3	2759
CURRENT YEAR					
General	SC	ST	OBC	Physically Challenged	Total
1486	1278	10	155	4	3033

Demand Ratio

Dropout Ratio

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No such practice

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET / SLET UPSC CAT

IAS / IPS etc. State PSC UPSC Other

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5.6 Details of student counselling and career guidance

A career fair was arranged. Various organisations came to guide students for career counselling. College has collaboration with different BPOs and many students are recruited after completion of graduations.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	60	10	Huge number of students are placed in various private sectors, School Service Commission.

5.8 Details of gender sensitization programmes

Baruipur College is in Rural based area. Students of NSS team visited interior areas and encouraged ladies for further studies so that they can take admission in colleges. Students also took initiative so that old illiterate ladies can at least sign their name.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University Level National Level International Level

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No. of students participated in cultural events

State / University Level
 National Level
 International Level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports	State / University Level	<input style="width: 100%; text-align: center;" type="text" value="4"/>	National Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	International Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>
Cultural	State / University Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	National Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	International Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	220	75,045.00
Financial support from government	1061	48,50,620.00
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs	State / University Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	National Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	International Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>
Exhibitions	State / University Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	National Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>	International Level	<input style="width: 100%; text-align: center;" type="text" value="0"/>

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5.12 No. of social initiatives undertaken by the students

10

5.13 Major grievances of students (if any) redressed

1. Shortage of Teacher
2. Construction of cycle stand
3. Assistance for physically challenged students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Improvement in academic sphere is the primary objective of the institution. In modern education system student should be well equipped to use computer, internet etc. But the main mission of the college is to build students' internal and external quality so that they can achieve totality both in academic and ethical aspects.

6.2 Does the Institution has a management Information System

No such system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As the college follows the syllabus and curriculum of the Calcutta University, there is very little scope of internal curricular designing. However every department has its own academic calendar to run and complete the syllabus.

6.3.2 Teaching and Learning

Teachers do not just give the lectures. Rather they try to teach by interacting with students. Teachers are also organise debate, quiz regarding a particular topic. Students participate and enjoy the learning. Teachers use ICT resources for teaching.

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6.3.3 Examination and Evaluation

According to Calcutta University rule students have to appear in mid-term test and Test examination. Besides, students have to appear also in tutorial test.

6.3.4 Research and Development

1. Teachers engage in many research activities.
2. Many articles are published.
3. Teacher also encourage students to write short articles for magazine.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The process of implementing digitalization of library and cataloguing is in progress.

6.3.6 Human Resource Management

Efforts are in place the augment the staff strength.

6.3.7 Faculty and Staff recruitment

There is shortage of staff in teaching and non-teaching. Total process depends on Government regulation.

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6.3.8 Industry Interaction / Collaboration

The institution has a database of BPOs who recruit our students occasionally.

6.3.9 Admission of Students

Student admission process is very transparent and fully computerised. A computer assisted merit list is generated. Then after counselling students are admitted.

6.4 Welfare schemes for

Teaching Staffs	Provident Fund
Non-teaching Staffs	Provident Fund, Festival Advance
Students	Free Scholarship, Govt. Scholarship, Endowment Scheme, Prizes etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Academic Council and GB
Administrative	No	NA	Yes	GB

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Mid term test has been introduced. "supplementary examination" has also been introduced in University examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No initiative is taken for autonomy.

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6.11 Activities and support from the Alumni Association

An informal body of alumni association is created. Process going on for registering the alumni association.

6.12 Activities and support from the Parent – Teacher Association

Teachers has regular contact with parents. Teachers inform parents regarding their ward. Parent also give suggestion and co-operate with teachers.

6.13 Development programmes for support staff

College organises computer awareness and computer literacy program for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Various program Like Cultural Programmes, sports, debate, are performed. Teaching and non-teaching staffs help and assist to make programme success. A friendly co-operative relation exist in the campus.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Many computers were purchased. Sometimes teachers also use power point presentation. In a rural based college this type of technological use impressed the students and creates positive impacts.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. College building is expanded so that more rooms are provided for classes.
2. Computer are purchased for enhancing the teaching learning process.

- 7.3 Give two Best Practices of the institution

1. Feedback is collected from students and parents to improve the quality of education and interrelationships.
2. The primary task of teacher is to draw out the latent capacities of students and teacher should guide in such a way as that students' interactive power can be awakened.

- 7.4 Contribution to environmental awareness / protection

To generate the awareness among the students, a course on environmental science has been introduced. It also enlists the support and co-operation of its NSS units to create awareness of environmental hazards and of the urgent needs to keep the environment clean, green and pollution free. The NSS volunteers regularly lead campaign to prevent use of polythene and poly products.

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7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add.

Strength

1. As the college is rural based and many students are first generation learner, the relationship of student and teacher is very informal and integrated.
2. As a part of C.S.R. students are encouraged to extra classes, beyond routine to enhance their exam preparation.

Weakness

1. As the college is rural based crème dela crème of students do not prefer to join here.
2. The harvest months hamper the students class attendance, as they have to work in their fields.

8. Plans of institution for next year

1. In the next year the institution will try its best to further academic improvement.
2. Building adjacent to main building will be completed.
3. For managing the paucity of teaching staff IQAC plans to recruit guest faculty.
4. IQAC will try to register the alumni association.

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Name: Prof. Sukanya Mitra

Name: Dr. Purnima Biswas

Sukanya Mitra

P. Biswas

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
